

# GRANTS-IN-AID GRANTS

Applicants may submit one Grants-in-Aid application per grant cycle

FY 2016

Grants-in-Aid (Organizations)

Deadline: May 15, 2015 at 4:00PM

## Grants-in-Aid (Organization) Questions

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### Work Samples & Uploads

Provide a statement describing how and why the artistic content of the work sample best represents the applicant and/or the project. Describe how this artistic work delivers artistic excellence and achieves stated goals.

(200 Words)

(Required)

Work Sample:

(Required)

Support Material:

(Required)

Resume(s) of Key Personnel (Artistic/Managing/Executive Directors, Training Heads):

(Required)

2014 CDP Funders Report (Review Complete):

(Required)

For current fiscal year, Organization's Year-to-Date Statement of Financial Position (Balance Sheet):

(Required)

Current Board of Directors:

(Required)

Signed W-9 (Request for Taxpayer Identification Certificate):

(Required)

IRS Letter of Determination:

(Required)

DC Certificate of Incorporation:

(Required)

## **Overview**

Group Name/Organization

(10 Words)

(Required)

Provide a brief description of the request.

(15 Words)

(Required)

Type of Support

(Required)

Detail the arts and humanities activities and goals during the grant period (October 1, 2015 through September 30, 2016).

(200 Words)

(Required)

Have you received a grant from DCCAH within the past 5 years?

(Required)

Has your address changed in the past 12 months?

(Required)

## **Request**

### **Organization Profile**

In which Ward is the Applicant Located?

(Required)

Legal Status:

(Required)

Applicant Discipline:

(Required)

Institution Type:

(Required)

Organization Founding Date:

(Required)

Organization Fiscal Year:

(Required)

What is the organization's mission and vision and history? Please include the top three recent accomplishments.

(200 Words)

(Required)

## **Request Details**

Project Discipline:

(Required)

Artist Type:

(Required)

Type of Activity:

(Required)

Arts Education Population, if applicable:

(Required)

Project Descriptors:

(Required)

Expected number of artists paid by this grant request (in whole or in part):

(Required)

## **District Impact & Engagement**

Which ward(s) do your activities and/or programs impact through audience attendance and/or participation?

(Required)

Expected number of individuals served by this request during the grant period:

(Required)

Define the DC target audience and/or participants as related to the activities and/or programs and the grant request. In what ways do the applicant's distinct activities and/or programs meet the needs of the targeted DC population? Consider how the applicant's work is differentiated from other applicants in DC within the discipline.

(400 Words)

(Required)

How will the applicant market its activities and/or programs to specified target audiences and/or participants in DC? What are the direct DC efforts to engage the applicant's DC audience and/or participants? How does the applicant evaluate this engagement?

(300 Words)

(Required)

What modes of programmatic evaluation has the applicant used in the past? Provide examples of changes as a result of the evaluation(s). If not, explain why. What are the anticipated modes of evaluation the applicant will employ?

(300 Words)

(Required)

If partnerships are involved in any of the activities or efforts discussed above, note them with relevant details such as financial, resource sharing and/or as in-kind. If not, explain why.

(300 Words)

(Required)

How does the applicant work to ensure that all activities and modes of engagement are accessible to District residents and visitors of all abilities and backgrounds? Discuss the applicant's strategies to include people with disabilities as well as other underserved populations, which include those whose access to professional arts and humanities experiences is limited by geography, ethnicity, and/or economics. (For more information, review the Americans with Disabilities Act, the FY16 Guide to Grants and DC Human Rights Act of 1977.)

(200 Words)

(Required)

### **Budget Narrative, Capacity & Sustainability**

Total FY14 Organizational Expenses:

(Required)

Provide a budget narrative explaining items and amounts listed in the uploaded budget with all relevant information. The narrative must detail whether funding from other sources is secured or pending. If applicable include the sources of any matching funds.

Example:

Expense: Personnel – Artistic - \$9,000 (5 artists @ \$300 x 6 days)

Income: Contributed: GOV'T: Federal – \$7,500 – pending

(400 Words)

(Required)

Describe the applicant's revenue strategy to sustain artistic programming over the course of FY16 and to provide the cash match of grant funds.

(200 Words)

(Required)

Please explain any large variance(s) reported on the CDP profile. Is there anything specific that the panel should know about the applicant's finances?

(300 Words)

(Required)